

To submit articles for the TNC, please use the *Navy NewsStand* style guide provided at this link: [http://www.news.navy.mil/tools/view\\_styleguide.asp](http://www.news.navy.mil/tools/view_styleguide.asp). All material received at the CRB will be edited according to this guide. The TNC Editor has final editorial privilege.

We ***strongly*** encourage you to include photographs with your articles. Every RMT should consider programming and budgeting for a high-resolution digital camera that meets the Navy standard of a minimum quality of 5X7 at 300 DBI.

Photographs should be annotated according to the proper Navy guidelines at: [http://www.news.navy.mil/photo\\_submit.html](http://www.news.navy.mil/photo_submit.html). This link will provide you with information regarding the creation of a VIRIN (Visual Information Record Identification Number). This format facilitates the proper storage, archiving and retrieval capabilities of official Navy photographs.

For high resolution photos over 2 megs, please contact us directly at (757)444-7665 or DSN 564-7665. We can give you our FTP site and password to logon so that you or your RP can place them directly on our server rather than going through e-mail to get them to us, since files larger than 2 megs will not get through the firewall.

Please send articles and photographs directly to [tnc@crb.chaplain.navy.mil](mailto:tnc@crb.chaplain.navy.mil). **(Note: writers and photographers of articles accepted for publication in the TNC will receive a NEW Chaplain Corps Seal coffee mug.)**